



AB 2221 TEMPLATE LETTER INSTRUCTIONS

Please use the template letter when writing your letter of support.

DATE. Please insert the date you are writing your letter at the top.

YOUR NAME. Provide your name and specify whether you are an OT or OTA. If you are a student, you may state that you are a student and include your school as well.

YOUR CITY. Include the city in which you live, although it is not necessary for you to live in the district of the Committee chair in order to submit a letter.

FIRST-HAND STORIES. You are encouraged to personalize this letter with any first-hand stories you may have and any relevant details about how this may improve service to your clients or how you believe these changes are needed.

DEADLINE. A date for the hearing has not yet been set, but it must be heard by *May 25th* in order to proceed to the Assembly Floor so please submit your letter at your earliest convenience.

WHERE TO SEND.

execdir@otaonline.org

End