

Editorial Guidelines for Article Submission

Be an active voice in OTAC

From the Editor/Publisher:

Submitting an article is easy! Below are the submission guidelines:

- ◆ Content should be current and relevant to occupational therapy practitioners and/or students.
- ◆ Keep information organized, concise and practice-related or profession-related.
- ◆ Use Microsoft Word, with double-spaced text.
- ◆ Use size 12 Times New Roman font.
- ◆ Article length should be no longer than a page, approximately 500 words. Longer practice-related articles may be considered.
- ◆ Include your name, credentials, and contact information.
- ◆ Send photos and charts/images (preferably jpeg) with descriptive captions; images enhance the interest of the article for readers. Photo/headshots of authors are welcomed. We highly recommend professional headshots.
- ◆ Editor/publisher reserve the right to edit articles without conferring with the author(s).
- ◆ Articles must not be commercial/sales in nature.
- ◆ Submit articles to newsed@otaonline.org at any time. The newsletter is published five times per year: Jan/Feb, Mar/Apr, May/Jun, Aug/Sep, Nov/Dec.
- ◆ Contact the editor at any time to discuss article ideas, newsed@otaonline.org.

Source: These article submission guidelines have been approved by the OTAC Board of Directors.



VISION STATEMENT:

A world where all people participate in meaningful occupations to optimize their life experience.

MISSION STATEMENT:

OTAC is the collective voice that serves, promotes, and supports the profession of occupational therapy and its practitioners.



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