

Exhibit Booth Registration Contract

Early Bird Registration Form—Early Bird Registration Ends on April 1, 2023

Company Name _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

Email _____

Contact Name _____

Contact Title _____

We have selected _____ (8' x 10') spaces **\$800.00 non-corner booth** **\$900.00 corner booth**

Payment in full is required by April 1, 2023 in order to receive the Early Bird Rate (price increases to \$900 non-corner and \$1,000 corner booth after April 1, 2023)

List booth Choices: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

I, the undersigned, as a representative for the above company have read the rules and regulations and understand the terms listed below and commit to exhibiting at the OTAC 2023 Annual Conference.

Signature

Tradeshow Hours/Move-in and Move-out Schedule

Trade Show Hours: 5:15 pm—7:15 pm, November 10, 2023
11:30 am—2:15 pm, November 11, 2023

Exhibit setup times: 12:00 noon—4:00 pm, November 10, 2023

Exhibit teardown times: 2:30 pm—4:30 pm, November 11, 2023

Refund & Cancellation Policy

Notice of cancellation must be in writing (no exceptions) to OTAC. Cancellations received before April 1, 2023, will result in OTAC retaining 25 percent of the full rental cost of booth space. No refunds or cancellations will be granted after April 1, 2023. OTAC shall not be liable for any interest on the amount refunded.

Payment Information

Make check payable to: **OTAC**

Mail or fax to: OTAC, 3620 American River Dr., Ste. 230, Sacramento, CA 95864 | (916) 294-0415 ATTN: Shannon

Please do not email reservation forms.

Need more information contact Shannon Rutledge: (916) 932-2205 or email: shannon@otaconline.org

Please √ form of payment: Visa MasterCard American Express Check # _____

Amount \$ _____ [4135-100]

Card Number _____ Exp. Date _____ VCode* _____

Name of Cardholder _____ Billing Zip Code _____

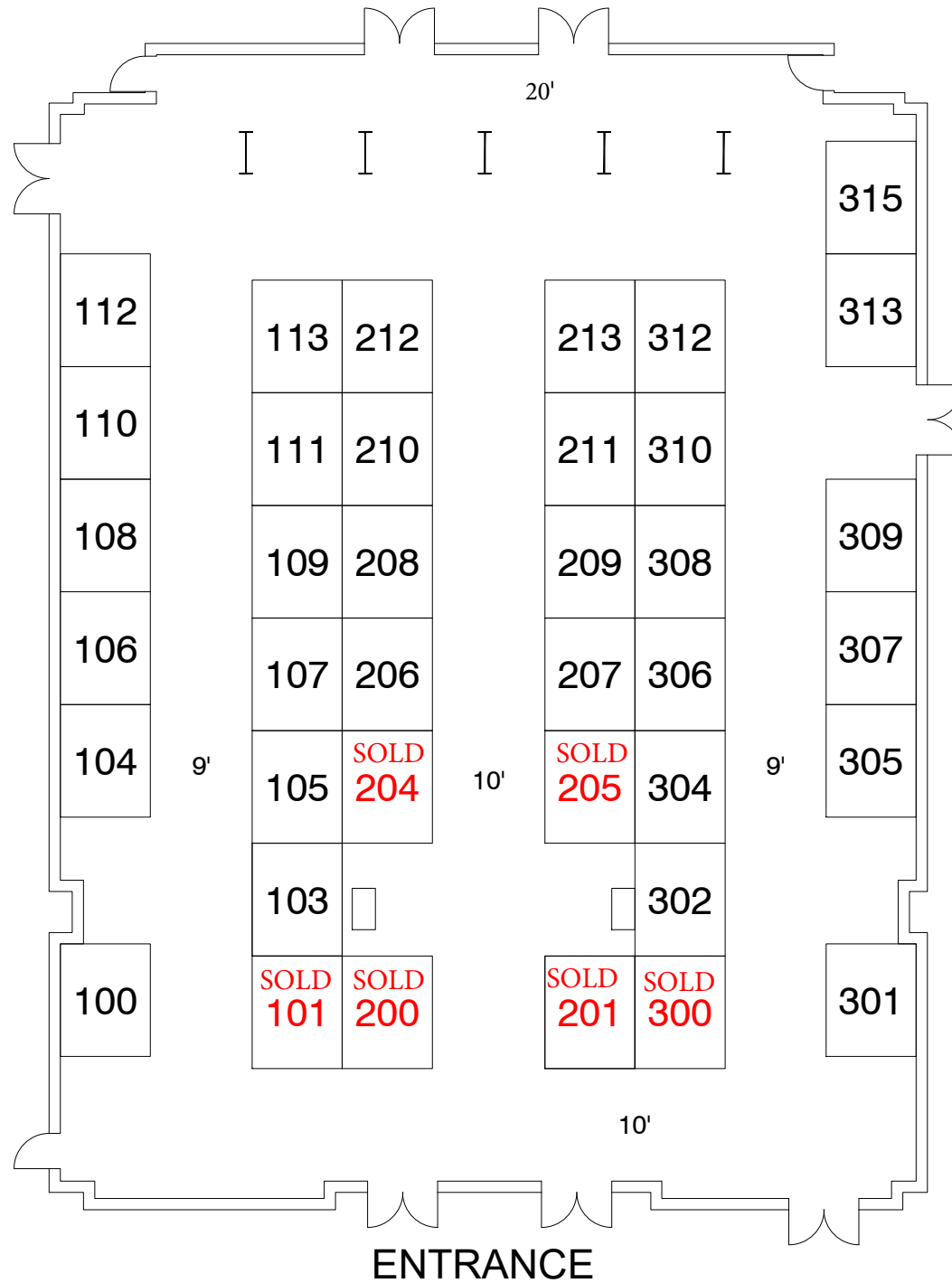
Signature _____



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Event Name:

OTAC 2023
October 2023



PROJECT#: 23-1015
EVENT CONTACT: S. Wilkinson
DRAWN BY: T.Harris
SCALE: