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# **MyOTLicense Home Page**

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### OTAC MyOT License



### MyOTLicense - OT Professional Management System

Welcome to the MyOTLicense. This site will allow you to manage your professional license, certificate, and professional OT memberships. It is your professional electronic filing cabinet.

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*If a year is missing from the MYOTLicense was not subs that year(s). Please contact MYOTLicense @otaconline. activate the missing year(s)	scribed to t org to			

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Keep your expiration dates current and MyOTLicense will send you 60- and 30-day renewal reminders.

VOUR HETORY		1.7 V	rtificate, Membership
2012	My Organization	MyNumber	My Expiration
2013	OTAC	1780 180	9/30/2013 12:00:00 AM
2011	CBOT	124578	05/10/2013
My OT License MyOTLicense.com P.O. Box 276567 Processed C. 9.05227	PNG-A	12589-A	03/07/2013
Sacramento, CA 96827 (865) 927-7737 Modify	AOTA	124689	02/09/2013
*If a year is missing from the list above MYOTLicense was not subscribed to	test	12121	02/02/2012
that year(s). Please contact MYOTLicense @otaconline.org to activate the missing year(s).	test2	1212121	02/02/2013
	test3	12121212121	02/03/2014

\* Membership refers to dues and/or subscriptions paid.

# View Your PDUs Earned By Year

MyOTLicense can also store your certificates of completion and workshop programs.

	20 <sup>-</sup>	12 Records records per page Event Search:					
2012 2013 2011	Date	Course Title	PDUs	Add to Certificate	Course Provider	Documents	Actions
1 YOUR DETALS	03/31	Session 11: Coaching Skills for the Supervising OT Practitioner - SPDU	3.00		OTAC	2	ø
MyOTLicense	03/31	Session 20: "Handwriting FUNdamentals" Fine Motor/PreWriting Skill			OTAC	2	ß
MyOTLicense.com P.O. Box 276567	04/01	Session 30: Improving Function with a Multi-Sensory Approach - 2PDUs	2.00		OTAC	2	ø
Sacramento, CA 95827	04/01	Session 35: Development and Validation of a 15-Item Lifestyle Screenin	1.00		OTAC	2	ø
(855) 927-7737 Modify	04/01	Session 43: Sensory Processing Treatment of Birth Difficultes and Dev	3.00		OTAC	2	Ø.
*If a year is missing from the list above	10/04	Session 11 - Dysphagia 201: Intervention for Oral and Pharyngeal Phase	3.00		OTAC	2	ß
MYOTLicense was not subscribed to that year (s). Please contact	10/05	Session 33 - "Handwriting FUNdamentals" Fine Motor/PreWriting Ski	3.00		OTAC	2	ß
MYOTLicense @otaconline.org to	10/05	5 CFOT Luncheon, Symposium, and Awards (0.5PDUs)			OTAC	2	ß
activate the missing year(s).	10/05	Sess 39-Keynote Address: Using Data Driven Interven, to Emerge as Lead	0.50		OTAC	2	ß
	10/05	Session 23 - Handwriting Instruction: Building a Bridge Between the OT	3.00		OTAG	2	ß

Adding Your nonOTAC Courses Any course you register for through OTAC is entered into your MyOTLicense record (within 30 days). You can also upload info/documents from other courses you attend.

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VPCOMING EXPIRATIONS	View/Update/Add Course	Documents	
2012 2013 2011 VOUR DETALS My OT License MyOT License .com P.O. Box 276567 Sacramento, CA 95827 (855) 927-7737 Modify	Course Title Course Date Course Description	Upload Documents: Document One Choose File No file chosen Document Two Choose File No file chosen Document Three Choose File No file chosen	
*If a year is missing from the list above MYOTLicense was not subscribed to that year(s). Please contact MYOTLicense @otaconline.org to activate the missing year(s).	Course PDUs Course Provider Add Course		

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> Certificate format matches CBOT format.



### Professional Development Units Completed

Full Name: My OT License Address of Record: P.O. Box 276567 City, State Zip Code: Sacramento, CA 95627 Contact Number: (855) 927-7737 License #: OT123458

### List of Professional Development units completed since last renewed.

#	Course Name	# ofPDUs	Date Completed
1.	Session 11: Coaching Skills for the Supervising OT Practitioner - 3PDUs	3.00	03/31/2012
2.0	Session 20: 倜Handwriting FUNdamentalså€ Fine Motor/PreWriting Skills (3 PDUs)	3.00	03/31/2012
з.	Session 30: Improving Function with a Multi-Sensory Approach - 2PDUs	2.00	04/01/2012
4.	Session 35: Development and Validation of a 15-Item Lifestyle Screening for Older Adults - 1PDU	1.00	04/01/2012

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## **Help Documentation**

### You can also view a 15-minute informational demonstration at www.bit.ly/N80HEN

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### Help Documentation

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#### Step-by-Step Instructions

0015 0 ADOM HIBLORY

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- Log into the MyOTLicense using your email address and password (it is the same as your OTAC website log in information).
   Click on Edit Information.

Logand in us

4. Update your information and click Save.

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#### MyOTLicense Member Admin Panel

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Return to Help Menu

# Need Additional Information or Assistance?

Contact OTAC with additional questions about MyOTLicense at <u>myotlicense@otaconline.org</u> or call (855) 927-7737.

