

From: NPSA
Sent: Thursday, August 1, 2019 5:01 PM
To: NPSA <NPSA@cde.ca.gov>
Subject: 2020 NPA Renewal Certification Application and Instructions

Dear Nonpublic Agency Administrators and Contacts,

Please review this entire message as there are important changes mentioned below

The California Department of Education (CDE) has opened the 2020 Nonpublic Agencies (NPA) Renewal Certification Application Cycle effective August 1, 2019, in accordance with California *Education Code* 56366.1(h).

Please download and thoroughly review the instruction manual before beginning the certification application packet. Applicants must use the forms provided in the 2020 NPA Renewal Certification Application Packet, unless otherwise stated. Forms submitted from previous years will not be accepted. Complete all forms according to the instructions.

DEADLINE

Submissions must include the entire completed certification application, supplemental documentation, and the application fee, and be postmarked no later than October 31, 2019.

Mail the completed application, supplemental documentation and application fee to:

California Department of Education

Focused Monitoring & Technical Assistance VI Unit

1430 N Street, Suite 2401

Sacramento, CA 95814

Once your certification application has been received and routed to your assigned analyst you should expect to receive a status update including a review report and a certification, if appropriate, by December 31, 2019. Once you receive your status update, work closely with your assigned analyst to submit all outstanding items by the due date on your review report.

If you do not receive a confirmation email from the NPA unit within three weeks of mailing your certification application, please email npsa@cde.ca.gov to ensure your certification application has been received by the CDE.

If you do not plan on renewing the NPA certification for the 2020 cycle, please contact your assigned analyst and provide the anticipated date of closure and the termination of master contracts with local educational agencies so that your certification can be retired.

All specific questions regarding your certification application should be directed to your assigned analyst.

NPA CERTIFICATION FEES

Due to the cost of living allowance, starting August 1, 2019, the certification fees for NPAs will be increasing. Below is the new fee schedule for NPA certification:

1-5 Pupils	\$450
6-10 Pupils	\$750
11-24 Pupils	\$1,500
25-75 Pupils	\$2,200
76+ Pupils	\$2,900